

**GRADUATE SCHOOL
REQUIRED INFORMATION FOR NEW PROGRAM APPLICATION**

Program Name:

Degree Type (Master's, PhD, etc.):

Mode of Instruction (On-campus, Online, Hybrid):

Related Department(s):

If the contribution of multiple departments is anticipated, provide detailed information on the scope and manner of collaboration:

1. Please specify your opinion, along with the rationale, regarding whether the proposed program should be conducted as thesis-based, non-thesis-based, or both.
2. Faculty Members
 - a. If the program is to be launched, please provide information on the staffing requirements for new faculty members that may arise in each contributing department over the following three academic years.
 - b. Please list the names, titles, and fields of doctoral/associate professorship of the full-time TEDU faculty members to be included in the application file to the Council of Higher Education (YÖK). Also, list their publications from the past year (according to the new requirements of YÖK).
3. Planned Areas of Specialization or Research Focus (if any):
 - a. If yes, briefly provide information on factors influencing the selection of this area (relationship with the strengths and strategic priorities of the university/faculty, industry demands, research trends, and expertise of faculty members, etc.).
4. Explain the differences between the proposed program and similar programs conducted at other universities in Turkey. When considering similar programs in Turkey (especially those not charging tuition fees), explain in detail why you anticipate that this new program proposed to be opened at TEDU will attract student demand.
5. Provide information on your quotas and projected enrollments for the next five years.
6. Briefly provide information on the primary risks anticipated during the implementation of the program (insufficient student demand, lack of faculty members, inadequate physical infrastructure, etc.), potential problems that may arise, and steps that could be taken to address them.

YÖK REQUIREMENTS FOR GRADUATE PROGRAM APPLICATIONS

A. General Principles for Graduate Programs

Each program to be opened within the framework of Graduate Education and Teaching Regulations must meet the following qualifications separately:

1. Faculty members must be employed at the university where the program will be opened, and their doctorate or associate professorship must be in the field of the program. If the program is interdisciplinary, the doctorate or associate professorship must be in directly related areas as determined by the Higher Education Executive Board.
2. To open a master's program, faculty members must have taught in an undergraduate program for at least two semesters; for a doctoral program, they must have taught in an undergraduate program for at least four semesters or in a thesis master's program for at least two semesters.

B. Publication Requirements

1. For Master's Programs:
 - Faculty members must have an average of at least 1 publication/work per person, considering the previous academic year when the application is made.
2. For Doctoral Programs:
 - Faculty members must have an average of at least 1 publication/work per person, considering the previous academic year when the application is made.

For publications/works of faculty members in graduate programs, the following criteria apply:

a) For Science, Mathematics, Engineering, Health Sciences, Agriculture, Forestry, and Aquaculture fields:

- Articles published in Web of Science (SCIE, SSCI, AHCI) or Scopus indexed journals, or registered patents.

b) For Architecture, Planning and Design fields:

- Articles published in Web of Science (SCIE, SSCI, AHCI, ESCI) or Scopus indexed journals, registered patents, or competition awards.

c) For Educational Sciences, Humanities, Philology, Law, Sports Sciences, Social Sciences, Administrative Sciences:

- Articles published in Web of Science (SCIE, SSCI, AHCI, ESCI), Scopus, or TR Dizin indexed journals, or original scientific books related to the field of expertise.

d) For Fine Arts:

- Articles published in Web of Science (SCIE, SSCI, AHCI), Scopus or TR Dizin indexed journals, or original works related to the field.

C. Advisor Requirements

1. Faculty members who meet the qualifications mentioned above may be appointed as advisors by decision of the institute's administrative board. Primary advisors are appointed from among the faculty members at the university (including those appointed according to Article 46 of Law No. 2547). Secondary advisors may be appointed from faculty members outside the university who hold doctoral degrees or from researchers.
2. Faculty members who have left one higher education institution for reasons such as retirement or transfer may continue their advisory roles that began at their previous institution.
3. The thesis cover page includes the names of the thesis advisor and other thesis jury members.

D. Program Qualification Conditions

1. Faculty members working in graduate programs must also meet the publication requirements mentioned above.
2. The publication qualifications of faculty members are reviewed annually in May, and programs that do not meet the requirements within three years will not be allowed to admit new students.